

**Faculty Information Form**

Name \_\_\_\_\_

Campus Address  
\_\_\_\_\_

Academic Appointment, Rank and Department \_\_\_\_\_

(Note: Only voting members of the UCSD Academic Senate may apply to teach an Embedded Study Abroad Program)

Email: \_\_\_\_\_

Office Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

What is the best way to reach you? \_\_\_\_\_

Employee ID \_\_\_\_\_

Department Chair or Unit Head Name \_\_\_\_\_ Email \_\_\_\_\_

Will you be on campus or in San Diego for the entire 2019-20 academic year? \_\_\_\_\_ Yes \_\_\_\_\_ No

If no, please indicate when you will be away. Will you be able to hold information sessions on campus during your time away?  
\_\_\_\_\_  
\_\_\_\_\_

Will you be on campus during fall quarter to assist with publicizing your program? \_\_\_\_\_ Yes \_\_\_\_\_ No

How will you go about publicizing your program?  
\_\_\_\_\_  
\_\_\_\_\_

Do you plan to retire in the coming academic year? \_\_\_\_\_ Yes \_\_\_\_\_ No

Your retirement date must be at least 30 days before the start of the Embedded Study Abroad Program per UCSD policy. No exceptions are made to this policy. You must coordinate with the EVC and Dean of

Undergraduate Education well before this deadline. If you plan to retire this year, please indicate the date here: \_\_\_\_\_

By submitting this proposal, I agree to follow all policies and procedures of the UCSD Embedded Study Abroad Program and the UC Regents. (Contact [Global Education](#) for an electronic copy of the MOU, detailed calendar, and the faculty handbook.)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date